

**MEMORANDUM OF UNDERSTANDING
BETWEEN
HEALTH CARE WITHOUT HARM (HCWH) EUROPE
AND
HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA**

1. INTRODUCTION

This Memorandum of Understanding (MoU) establishes a partnership between Health Care Without Harm (HCWH) Europe and **HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA** (hereinafter jointly referred to as the 'Partners') for the implementation of the project 'Towards plastic-free healthcare in Europe' (hereinafter referred to as 'the Project').

This project is funded by the Flotilla Foundation.

All activities detailed in this MoU are subject to the terms of the grant agreement between the Flotilla Foundation and HCWH Europe. Partners are required to maintain full compliance with the grant agreement throughout the duration of this MoU.

2. DURATION

This MoU will cover the entire duration of the Project - 01/01/2020 – 31/12/2020 (12 months total).

3. PROJECT GOAL & OBJECTIVES

To reduce damage to human and environmental health from plastics used in European healthcare:

- Through research, enhancing our understanding of plastic use/waste across 8 European hospitals
- Through education, increasing awareness of the environmental and health impacts of current medical and non-medical plastic use across 8 European hospitals and amongst health sector stakeholders
- Through innovation, encouraging commitment from 8 European hospitals to reduce medical and non-medical plastic waste through implementation of action plans detailing tailored, innovative solutions

4. ROLES AND RESPONSIBILITIES

To achieve the objectives of the Project outlined above, **HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA**, in line with Annex 1 (Project Gantt Chart), agrees to:

- Nominate a 'Project lead', who will be the main point of contact for the Project [Q1, 2020]
- Recruit a 'Project Sponsor' from your senior management to champion activities across the facility [Q1, 2020]
- Establish a multi-stakeholder plastic action team [Q1, 2020] which will, in turn, develop and launch at least one awareness-raising campaign at HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA [Q1 - Q4, 2020]
- Facilitate on-site hosting of a healthcare waste expert (over 2/3 days in 2020), who will carry out an audit at your facilities in conjunction with your team [Q2, 2020]
- Organise an internal 'kick-off' meeting with the plastics action team [Q1-2, 2020]
- Participate in one/a number of webinars to be organised by HCWH Europe and present the findings of the audits and the awareness-raising activities to be carried out by HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA [Q3-4, 2020]

Participate in one/a number of sessions at CleanMed Europe 2020 (organised and coordinated by HCWH Europe) to present the findings of the audits and the awareness-raising activities to be carried out by HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA [Q4, 2020 TBC]

- Assist HCWH Europe in the organisation and hosting of a one-day innovation workshop at HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA [DATE TBC (after finalisation of the audit report and recommendations)]
- Nominate a representative from HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA to participate in HCWH Europe's Plastics Working Group and participate in quarterly calls [Q1-Q4, 2020]
- Participate in a two-day Market Transformation Workshop organised by HCWH Europe [Q4, 2020]

To achieve the objectives of the Project outlined above, HCWH Europe agrees to carry out the following activities:

- Contract an external expert to carry out an audit at HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA [DATE], as well as produce a report and a set of recommendations [Q1-Q2, 2020]
- Produce a *Plastics in Healthcare Toolkit* based on the result of the audit findings in order to raise awareness amongst the healthcare sector across Europe and inspire similar action [Q4]

- Support Plastics Action Teams to develop communication campaigns/awareness raising strategies for their hospitals [Q1-Q4, 2020]
- Coordinate and host a series of webinars to share audit findings from Partner hospitals and their plans for implementing recommendations [Q2-Q3]
- Organise a number of sessions at CleanMed Europe 2020m to share audit findings and recommendations with a broad audience [Q4, 2020 TBC]
- Support the organisation of an innovation workshop at HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA [Q3-Q4]
- Establish and co-ordinate a Europe-wide Plastics Working Group to facilitate audits, also supporting it to develop communications campaigns and identify key plastic products to develop alternative sustainable product criteria [Q1-Q4, 2020]
- Organise a two-day Market Transformation Workshop to foster dialogue amongst health procurers, clinicians, suppliers, producers and recyclers to upscale the development of sustainable healthcare products [Q4]
- Produce harmonised sustainable procurement criteria for selected plastics products [Q4]

5. COMMUNICATIONS

HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA shall inform HCWH Europe about any external communications related to the project in advance.

6. PROJECT LANGUAGE

The project will be carried out in English. HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA shall therefore ensure that its nominated Project Lead can communicate effectively in English.

7. TRANSFER OF FUNDS

HCWH Europe will manage funds received from the donor for the duration of the Project. While a commitment from HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA is expected in terms of staff time and support, as well as in-kind contribution in terms of providing meeting spaces for workshops, etc., no further financial contribution is expected from HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA.

HCWH Europe, as Project coordinator, agrees to cover all pre-approved travel and subsistence expenses for HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA in respect of the Project, in line with its strict budgetary guidelines and reporting procedures.

As per the terms of the grant agreement, no additional funding shall be awarded from HCWH Europe to HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA.

8. DATA SHARING

HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA agrees to facilitate the gathering of data by an external consultant as part of the project.

HCWH Europe may publish these data via the outputs outlined in the activities above.

9. PRIMARY CONTACTS

The primary contact for HCWH Europe will be:

Name: Arianna Gamba

Email: arianna.gamba@hcwh.org

Phone number: +32 2503 4911

Mobile Phone number: +32 4971 724 15

The primary contact for HOSPITAL CLÍNICO UNIVERSITARIO VIRGEN DE LA ARRIXACA will be:

Name: Juan A Ortega-García

Position: Pediatric Environmental Health Speciality Unit

Email: ortega@pehsu.org, juan.ortega2@carm.es

Phone number: 0034-968369031

10. NO JOINT VENTURE

Notwithstanding the terms "Partners" and "Partnership", the Partners agree that they are not entering into a Legal Partnership, joint venture or other such business arrangement, nor is the purpose of the Partners to enter into a commercial undertaking for monetary gain. Neither Partner will refer to or treat the arrangements under this Agreement as a Legal Partnership or take any action inconsistent with such intention.

11.DISPUTE RESOLUTION

The Partners hereby agree that, in the event of any dispute between the Partners relating to this Agreement, the Partners shall first seek to resolve the dispute through informal discussions. In the event any dispute cannot be resolved informally within sixty (60) calendar and consecutive days, the Partners agree that the dispute will be negotiated between the Partners through mediation, if Partners can agree on a mediator. The costs of mediation shall be shared equally by the Partners. Neither Partner waives its legal rights to adjudicate this Agreement in a legal forum.

ANNEXES

1 - 2019-12-12 Project collaborators Gantt chart

ENTIRETY

This Agreement, including all Annexes, embodies the entire and complete understanding and agreement between the Partners and no amendment will be effective unless signed by both Partners. Such signature by both Partners may be made by email.

On behalf of HCWH Europe:

**On behalf of HOSPITAL CLÍNICO
UNIVERSITARIO VIRGEN DE LA
ARRIXACA:**

Will Clark
Executive Director



Angel Baeza
Executive Director

Date: 30 de diciembre de 2019.

